

a wedding affair for all seasons

A Wedding Affair: **Sunday January 29, 2012** from 11:00-4:00

Miners Foundry, 325 Spring Street, Nevada City, CA.

Exhibitors set-up: Sunday January 30, 2012 from 8:00-10:45

Exhibitors tear down: Sunday January 30, 2012 at 4:00

Producer: Donna Hoekstra, Joy of Life Events

Booth Reservations:

All reservations shall be held for Nevada County Wedding and Event Destination Specialists (NCWEDS members) until October 31, 2011. Between November 1, 2011 and November 30, 2011 reservations will be available to Nevada County Business. From December 1, 2011 on booth space will open up to vendors outside Nevada County. No more than 6 vendors per category will be sold. Past participants will be given priority. Each booth space will be rented to one business only. Anyone representing more than one business will be required to pay for each additional business they are representing. Business's may request to be have their booth placed next to another vendor however room location will be determined by newest applicant. Each business must pay for a booth. Both participants will receive their business name included in any promotional material that lists wedding fair participants. All participants who are paid in full by January 1, 2012 will also be included in the "Wedding Day Program" to be given to each bride and groom as they enter the Wedding Affair.

Each participant will be asked to specify which "seasonal room" they would like to participate in. The Miners Foundry has four separate rooms and each room will be one of the four seasons. All attempts will be made to place you within your season of choice. All placements are at the discretion of Joy of Life Events.

All reservations will require a signed contact and 100.00 non-refundable deposit. All booth space must be paid in full by January 1, 2012. If space is not paid in full by fair date vendor will forfeit booth space.

Booth Specifics:

Booths will be rented in 3 sizes and in limited quantities.

6 x 6 is 250.00

6 x 8 is 300.00

8 x 8 is 350.00

8 x 8 Premium Booth is 400.00

Premium Booth space will be given first choice in seasons and first choice in "showcase". Each participant will be provided one table that will correspond to booth size, one tablecloth and chair.

Table size will coordinate with booth size reserved. All products, props and signage MUST be within your reserved booth space.

The Miners Foundry is an historic venue and cannot handle High wattage lighting etc.. Electricity is available for low wattage props. You will need to bring your own extension cord. All lighting & electrical items need to be within your reserved booth space, this includes overhead props. To be fair to all participants we will be firm on our "no booth sharing" policy. The displaying of other vendors promotional material will NOT be permitted and doing so will eliminate you from receiving the brides list and participating in any future participation in The Wedding Affair. Sharing of the brides list will also eliminate you from any future participation in The Wedding Affair. In the event The Wedding Affair must be rescheduled for reasons beyond our control, a new date will be scheduled. If you are unable to participate in the rescheduled date for any reason, refunds will not be given however all reasonable measures will be made to sell "your space".

All vendors will be responsible for their booth space clean-up. All booths requiring additional clean-up will be billed a 25.00 clean-up fee.

Additional Participation:

Vendors will be asked to participate in the coordination and design of the room they are located in.

Details of each rooms color palate and design will be available on December 7, 2011 at our NCWEDS meeting. Vendor's seasonal room placement will be given by January 1, 2012.

Vendors can further their exposure in The Wedding Affair in several ways.

- 1) Sign up early. This will guarantee your inclusion in promotional material.
- 2) Sign up for the vendors "showcase".
- 3) Participate in advertising The Wedding Affair by inviting your brides, displaying our flyers at your venue or place of business...and mentioning us on your Facebook page or on Twitter.

Letter of Agreement

Vendors participate in The Wedding Affair at their own risk and will not hold the producer, Donna Hoekstra, Joy of Life Events, The Miners Foundry, vendors or others involved in the show liable for damages, costs, loses or expenses resulting from any incident connected with the show. Exhibitors shall carry their own liability insurance.

The parties expressly agree that any dispute whether legal or equitable in nature that might arise as to interpretation or enforcement of this contract or participation in the show shall be resolved between parties involved without interference of court proceedings. No legal action shall be taken by any vendor participating in the Wedding Affair for any reason against producer or involved parties. Participation in show is voluntary and shall not constitute legal action by exhibitor in any form. **I/WE HERBY ACCEPT THE TERMS AND CONDITIONS OF THE AGREEMENT & AGREE TO ABIDE BY THE RULES AND REGULATIONS.**

This contract is between Donna Hoekstra, Joy of Life Events and booth participant. Your signature certifies acceptance of all contract terms stated above.

Signature of Participant _____

Date _____

Participants Information

Date: _____

Company Name: _____

Contact: _____

Address: _____

City: _____ State: _____ ZIP: _____

Home Phone: _____ Business Phone: _____

Website: _____

E-mail: _____

Business Category: (florist, photographer, etc.) _____

Booth Size requested: Booth season preferred if available:

____ 6 x 6 @ 250.00 _____ Spring _____ Fall

____ 6 x 8 @ 300.00 _____ Summer _____ Winter

____ 8 x 8 @ 350.00

____ 8 x 8 @ 400.00 Premium Booth

Additional Participation:

Each of the seasonal rooms will offer the opportunity for one vendor per category to be highlighted. Musicians will have the opportunity to play 15 minutes of each hour. Caterers will have the opportunity to tray pass appetizers to all 4 seasonal rooms for one hour. Florists will have the opportunity to display additional floral outside their booth space. Participating wineries have the opportunity to tray pass wine throughout the 4 seasonal rooms for one hour.

____ Musicians showcase _____ Caterers showcase _____ Florists showcase _____ Winery showcase

Booth Reservation: 100.00

Booth Size _____ Total Due _____ Amount paid _____ check # _____

Amount Due by January 1, 2012 _____

Payments Received _____

Miners Foundry
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